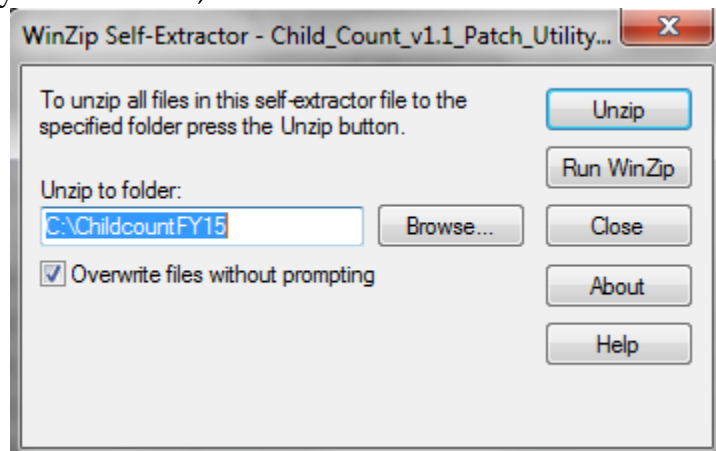
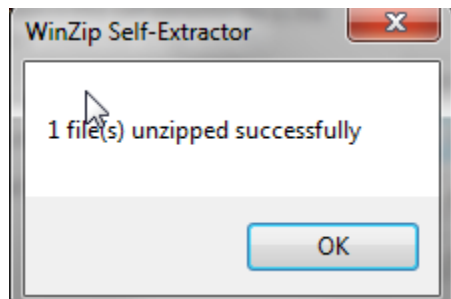


## Instructions for Applying Childcount Software FY2015 Patch

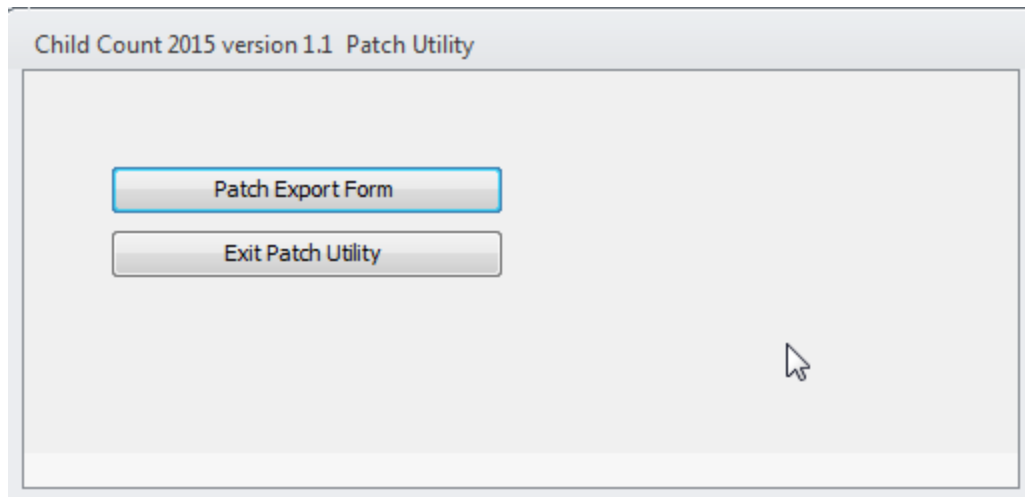
1. Go to the Vermont Agency of Education Data collections page at <http://education.vermont.gov/information-technology/data-collection#training>
2. Scroll down to the Childcount collection and click the link for Childcount 2015 Patch Utility.
3. You may get a security warning from Internet Explorer, if you do, click Run.
4. A WinZip self-extract window will appear. It is recommended you unzip the patch to the directory where your Childcount2015\_SUXX database is located. The default location for the self-extract is C:\ChildcountFY15, if this is not the location of your database, click browse and select the location.



5. Click Unzip.



6. Click OK.
7. Make sure your Chilcount2015\_SUXX database is closed.
8. Go to the self-extract location and open Child\_Count\_v1.1\_Patch\_Utilityfy15.mdb.
9. Click "Patch Export Form".

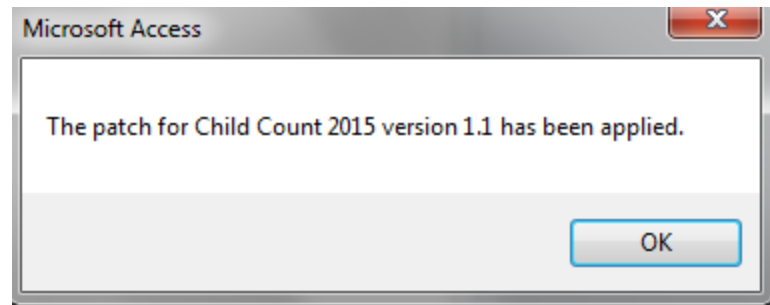


10. Click browse, go to the location of your Childcount, and select your database.



11. Click Apply Patch

12. You will be prompted for the database password three times. Enter "cc15" each time.



13. Click OK and exit your patch utility.
14. Your Childcount database has been patched.